

# Regulations for the PhD programme in Anthropology

Department of Anthropology  
University of Copenhagen

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## **1. Aim**

The overall aim of the Department's PhD programme is to qualify the PhD student to independently conduct research at an international level within the discipline of anthropology. In the course of the PhD programme, the PhD student acquires general methodological and theoretical research qualifications as well as specialised regional, theoretical and thematic qualifications within a specific area of research. The successful PhD candidate will be able to contribute independently to the discipline's advancement.

The PhD programme in Anthropology furthermore aims at developing the PhD student's teaching and dissemination skills. In the course of the PhD degree programme, the PhD student acquires experience with teaching at university level and with research dissemination in academic as well as non-academic contexts.

## **2. Rules and regulations**

The PhD degree programme in Anthropology is subject to Ministerial, University, Faculty and Department rules. These rules and regulations can be accessed via the Faculty's website.

At the Department of Anthropology, the PhD Programme Committee includes the Head of the PhD Programme, a tenured academic staff member, and two PhD students.

## **3. Admission**

The PhD degree programme in Anthropology is a specialised degree programme that requires knowledge of the discipline's research traditions, theory, and methods prior to enrolment. The programme is offered as either a three-year (the 5+3 scheme) or a four-year (the 4+4 scheme) study programme.

### **3.1 Admission requirements**

5+3 scheme: Enrolment as a PhD student in Anthropology in the 5+3 study programme requires a Danish Master's degree in Anthropology or qualifications equivalent hereto.

4+4 scheme: Enrolment in the 4+4 study programme requires that the candidate has completed a Danish bachelor degree programme in Anthropology, or holds qualifications equivalent hereto, and that he/she has obtained a minimum of 60 ECTS through a Danish Master's degree programme or holds qualifications equivalent hereto.

### **3.2 Application and enrolment**

Applications for enrolment in the PhD degree programme in Anthropology may be submitted in response to a PhD scholarship announcement or be unsolicited. Guidelines for application can be found on the Department's website: <https://anthropology.ku.dk/>.

PhD students under the 4+4 scheme are enrolled both as graduate students and as PhD students and must pass their Master's exam by the end of the second year of study at the latest. To obtain the

required 60 ECTS, the 4+4 PhD student must pass relevant courses at MA or PhD level and write either a *Master's thesis* of 30 ECTS or a *Graduate Project*, also equalling 30 ECTS. The Graduate Project presents the PhD project in its entirety, including problem formulation, research questions, methodology, and a thorough review and discussion of the relevant theoretical and ethnographic literature. The requirements regarding length and oral exam are the same as for a Master's thesis at the Department of Anthropology. Before continuing to complete the two final years of the PhD program, the 4+4 student must develop a revised individual PhD plan that must be approved by the supervisor and the Head of the PhD programme.

## **4. The PhD programme**

### **4.1 The PhD plan**

Within the first three months of enrolment, an individual PhD plan must be completed, approved by the supervisor and the Head of the PhD programme, and uploaded to KUnet. For details regarding the individual PhD plan, see the Faculty's webpage and the Department's PhD manual.

Soon after the PhD student's enrolment, the Head of the PhD Programme convenes a three- or four-party meeting. Industrial PhD students take part in three-party meetings (PhD student, supervisor, Head of PhD programme), while other PhD students attend four-party meetings (PhD student, supervisor, Head of Studies, Head of PhD programme). At this meeting, the PhD student is introduced to the Department and the individual PhD plan is discussed. Industrial PhD students must also facilitate three-party meetings at their host organisation (PhD student, supervisor, industrial supervisor).

### **4.2 Regular assessments**

The PhD student's progress is regularly assessed in relation to the general requirements of the PhD programme as well as the goals of the individual PhD plan. The Faculty secretariat makes calls for the assessments. The assessment is a cumulative evaluation of the PhD student's progress and is used to document and plan her or his work. When the PhD thesis is submitted, the principal supervisor must submit an opinion on the progress of the PhD study as a whole – this corresponds to the final version of the cumulative process evaluation form. For details regarding regular assessments, see the Department's PhD manual.

### **4.3 PhD courses and conferences**

In the course of the PhD programme, PhD students (both under the 4+4 and the 5+3 programs) must complete PhD courses totalling 30 ECTS. The Department's PhD programme includes three types of courses: mandatory, thematic, and generic. The following three courses are mandatory: a) From Plans to Practice, b) From Fieldwork to Analysis, c) From Analysis to Text. A maximum of 5 ECTS can be obtained through participation in generic courses and up to 6 ECTS can be attained through conference participation. For details regarding PhD courses, see the Department's PhD manual.

PhD students are entitled to participate in two Department-funded international conferences, one in Europe and one overseas, and in two PhD courses outside of the Department of Anthropology. If the PhD project is part of an externally funded project, course and conference costs may also be covered by

the project. During the course of their PhD programme, PhD students must present their research at (at least) one major international conference.

#### **4.4 Participation in active research environments**

During their PhD programme, PhD students must participate in active research environments. At the Department of Anthropology, PhD students must present their work at least three times in the course of their studies – at for instance PhD lunches, researcher group meetings, research seminars, or Department conferences. Further, PhD students are encouraged to include stays at other research institutions, preferably abroad, in their individual PhD plans. The principal supervisor must pre-approve stays abroad.

#### **4.5 Fieldwork**

Independent ethnographic fieldwork with a standard duration of 8 to 12 months forms an integral part of the PhD degree programme in Anthropology. Plans for fieldwork are included in the individual PhD plan.

#### **4.6 Supervision**

A principal supervisor is assigned for each PhD student. The principal supervisor must be an Associate or Full Professor employed at the Department of Anthropology. It is the responsibility of the principal supervisor to supervise the PhD student in accordance with prevailing rules and regulations. If relevant, a co-supervisor may be appointed. The co-supervisor may be employed at the Department of Anthropology or elsewhere and must hold academic qualifications at the Full, Associate or Assistant professor level. For further details regarding supervision, see the Department's PhD manual.

#### **4.7 Dissemination**

Knowledge dissemination is a mandatory part of the PhD programme. The requirement to disseminate research can be fulfilled in various ways: the PhD student may engage in teaching activities, write articles for newspapers, texts for homepages, or appear in a professional capacity on TV or on the radio or in other mass media.

### **5. Completing the study programme**

#### **5.1 Submission**

The PhD student must submit the completed PhD thesis and a summary in English no later than the last day of enrolment in the PhD programme. The thesis is submitted to the Faculty Secretariat. Guidelines for thesis submission are listed on the Faculty's website. Simultaneously with submission of the thesis, the principal supervisor must submit a supervisor's statement, signed by the principal supervisor and the Head of the PhD programme.

The PhD thesis can take the form of either a monograph or a series of articles, including a frame explaining how the articles are linked together and their contribution to the PhD project in its entirety. The frame must be single-authored. In the article-based thesis, a minimum of three articles is expected and the PhD student should be single author of at least one *and* lead author of at least one article. The

articles must either be accepted or suitable for publication in peer reviewed academic journals or books. It is recommended that all articles be submitted for publication before the PhD thesis is handed in. The articles should be clearly connected, focusing on an overall research question. If more than one author has contributed to any article, the PhD student's contribution must be clearly indicated in accordance with the Vancouver guidelines. An authorship declaration specifying the nature of each author's contribution and signed by all authors must be submitted along with the PhD thesis.

## **5.2 Assessment and defence**

Upon submission of the PhD thesis, the Head of the PhD Programme recommends an assessment committee to the Head of Department. The assessment committee includes two external members and one internal member who must be Full Professors or Associate Professors or hold qualifications equivalent hereto. The date of the PhD student's defence is determined by the Head of the PhD Programme in consultation with assessment committee members, supervisor(s) and the Head of Department who also presides over the defence. For general rules and guidelines for the assessment and defence, see the Faculty's webpage and the Department's PhD manual.